

STEP 1 CONNECT TO YOUR ACCOUNT

Returning Learners: To log into an existing SafeSport account, please go to [Public Dashboard | U.S. Center for SafeSport](#).

Once you are logged in, continue to Step 2 to purchase the Refresher 1 course as shown below.

STEP 2 IDENTIFY YOUR COURSE

From your Home Page, go to “Catalog” and select your course. Click the cart at the bottom of the tile to purchase. **Do not select any course that indicates “Completed” or “Re-Enroll.” Purchase one course type at a time.**

Below are the selected courses required by your organization.



STEP 3 SHOPPING CART

Select shopping cart at the top right corner. The selected course will be displayed.

Click on “View Shopping cart” button.

If purchasing for others, click the “purchase on behalf of others” checkbox.

Update the seat quantity, click the blue refresh button, this will update the cost.

Enter the coupon code if one was provided by your organization, then click “Apply”. **Do not enter enrollment keys here.**

Coupon Code: FSCnessDisR1972723

STEP 4 CHECKOUT

Click the “Proceed to Checkout” button on the right. Follow the prompts to complete your purchase. **Single purchases on behalf of others and multi-seat purchases will be issued a link and enrollment key to share with staff.**

[Proceed to Checkout](#)

STEP 5 REMINDERS FOR ADMINISTRATORS

Reminders:

- Purchase one course type per transaction.
- Purchases are final, unused enrollment keys are valid for 12 months.
- An enrollment key is considered used once the user enrolls in the course, not when completed.
- You will receive an email receipt with a template and enrollment key. Add your enrollment key to the template, save and then share instructions.

Need technical assistance?

[CONTACT HELP DESK](#)

You will be asked to provide your organization, location, email associated to your profile and the issue at hand. Help Desk hours are 8 a.m. to 9 p.m. EST on weekdays; noon to 5 p.m. EST on weekends.

THANK YOU FOR BEING A PART OF OUR MISSION TO END ABUSE IN SPORT.

**CHAMPION RESPECT.
END ABUSE.®**