

February 8, 2021

The US Chess Federation (US Chess) is soliciting Bookstore bids for the following FY 2021-2022 through FY 2024-2025 National events. The US Chess fiscal year starts on June 1 and ends on May 31. This will be a one-year agreement, with three optional one-year agreements based on performance and mutual consideration. The successful bid will include the following National events\*:

- **2021 U.S. Open, July 31-August 8, 2021, [Crowne Plaza Philadelphia-Cherry Hill](#), 2349 W. Marlton Pike, Cherry Hill, NJ 08002**
- **2021 National K-12 Grade Championships, December 3-5, 2021, [Rosen Shingle Creek](#), 9939 Universal Blvd., Orlando, FL 32819**
- **2022 National High School (K-12) Championship, April 8-10, 2022, [Memphis Cook Convention Center](#), 250 N. Main St., Memphis, TN 38103**
- **2022 National Junior High (K-9) Championship, April 29-May 1, 2022, [Gaylord Texan Resort and Convention Center](#), 1501 Gaylord Trail, Grapevine, TX 76051**
- **2022 National Elementary (K-6) Championship, May 13-15, 2022, Greater Columbus Convention Center, 400 North High Street, Columbus, OH 43215**
- **2022 U.S. Open, July 30-August 7, 2022, [Westin Mission Hills Golf Resort & Spa](#), 71333 Dinah Shore Dr., Rancho Mirage, CA 92270**
- **2022 National K-12 Grade Championships, December 9-11, 2022, [Gaylord National Resort & Convention Center](#), 201 Waterfront St., National Harbor, MD 20745**
- **2023 National High School (K-12) Championship, March 31-April 2, 2023, [Washington Hilton](#), 1919 Connecticut Ave. NW, Washington, DC 20009**
- **2023 National Junior High School (K-9) Championship, April 21-23, 2023, [Kalahari Resorts & Conventions](#), 3001 Kalahari Drive, Round Rock, TX 78665**
- **2023 National Elementary (K-6) Championship, May 12-14, 2023, Baltimore Convention Center, 1 West Pratt Street, Baltimore, MD 21201**
- **2023 U.S. Open Championship, July 29-August 6, 2023, [DeVos Place](#), 187 Monroe Ave. N.W., Grand Rapids, MI 49503**
- **2023 National K-12 Grade Championships, December 15-17, 2023, [Washington Marriott Wardman Park](#), 2660 Woodley Rd. NW, Washington, DC 20008-4106**
- **2024 National High School (K-12) Championship, date and location TBD**
- **2024 National Elementary (K-6) Championship, April 26-28, 2024, Greater Columbus Convention Center, 400 North High Street, Columbus, OH 43215**
- **2024 National Junior High School (K-9) Championship, May 10-12, 2024, [Hyatt Regency Atlanta](#), 265 Peachtree St. NE, Atlanta, GA 30303**
- **2024 U.S. Open Championship, July 27-August 4, 2024, [Sheraton Norfolk Waterside Hotel](#), 777 Waterside Drive, Norfolk, VA 23510**
- **2024 National K-12 Grade Championships, December 6-8, 2024, [Gaylord National Resort & Convention Center](#), 201 Waterfront St., National Harbor, MD 20745**
- **SuperNationals VII, May 9-11, 2025, [Orange County Convention Center](#), 9800 International Drive, Orlando, FL 32819**

*\*Dates and locations are subject to change.*

The US Chess Federation will:

1. Provide adequate space for the bookstore vendor with tables and chairs.
2. Provide the bookstore vendor with the contact name at the event venue so they may make necessary arrangements for product delivery.

3. Provide a US Chess Federation point of contact person at the event.

The successful bid will include:

1. Per player fee, percentage of sales, or both.
2. Percentage of sub-vendor fees to be paid to US Chess.
3. Information on range of products to be offered at each event.
4. Any additional concessions offered to US Chess.
5. Clear policies for return of merchandise purchased at events.

The bidder will acknowledge that:

1. Gift certificates issued will be charged to US Chess Federation at 80% of value.
2. Bookstore vendor must obtain US Chess Federation approval for any sub-vendors, including any book signings.
3. The space layout design will be provided to US Chess not later than 30 days prior to the start of the event.
4. The bookstore is responsible for obtaining its own electrical power and internet service from the venue.
5. It is the responsibility of the bookstore vendor to make arrangements with the venue concerning the delivery or pick up of products.
6. The bookstore must pay any drayage fee associated with its operation.
7. The expected arrival and departure dates for products must be provided 30 days prior to the start of the event.
8. The bookstore vendor must provide US Chess its primary point of contact 30 days prior to the start of each event.
9. The bookstore vendor must provide US Chess its store hours 30 days prior to the start of each event.
10. US Chess retains the rights to contract with a T-Shirt Vendor
11. US Chess retains the rights to contract with other vendors offering products and services which are not normally offered by the bookstore.
12. The bookstore will provide the chess sets and boards for the events. The bookstore is free to sell these sets after the event.
13. The inventory for sale must include a wide variety of books, chess sets and clocks.

This agreement will be renewable for up to three additional one-year periods, based on vendor performance and at the sole discretion of US Chess. Either party may elect to discontinue the agreement for future fiscal years, by notifying the other party not later than May 31, 2022, for the first extension, or May 31 for subsequent years' extensions. Competitive bids will be evaluated on the following criteria:

1. Completeness of bid pursuant to requirements listed above.
2. Financial terms that benefit US Chess.
3. Past performance (if any) at US Chess events.
4. Special offerings that enhance the experience of the chess tournament.

Details for each event, including hotel name, address, and telephone number, are available on the US Chess National Events Calendar, <https://new.uschess.org/national-events-calendar>.

The bid process is a sealed process. No bid will be reviewed until the deadline for submission has passed. Bids must be submitted to [jmisner@uschess.org](mailto:jmisner@uschess.org) not later than February 28, 2021.

Please direct all questions to US Chess Director of Events, Boyd Reed, at [boyd.reed@uschess.org](mailto:boyd.reed@uschess.org). DO NOT SUBMIT FINAL BIDS TO THIS EMAIL.