

## US Chess is Accepting Awards Vendor Bids for National Events

The US Chess Federation (US Chess) is soliciting award vendor bids for the following FY 2022-2023 through FY 2024-2025 National events. The US Chess fiscal year starts on June 1 and ends on May 31. This will be a one-year agreement, with two optional one-year agreements based on performance and mutual consideration. The successful bid will include the following National events\*:

- **2022 U.S. Open, July 30-August 7, 2022**, Westin Mission Hills Golf Resort & Spa, 71333 Dinah Shore Dr., Rancho Mirage, CA 92270
- **2022 National K-12 Grade Championships, December 9-11, 2022**, Gaylord National Resort & Convention Center, 201 Waterfront St., National Harbor, MD 20745
- **2023 National High School (K-12) Championship, March 31-April 2, 2023**, Washington Hilton, 1919 Connecticut Ave. NW, Washington, DC 20009
- **2023 National Middle School (K-8) Championship, April 21-23, 2023**, Kalahari Resorts & Conventions, 3001 Kalahari Drive, Round Rock, TX 78665
- **2023 National Elementary (K-6) Championship, May 12-14, 2023**, Baltimore Convention Center, 1 West Pratt Street, Baltimore, MD 21201
- **2023 U.S. Open Championship, July 29-August 6, 2023**, DeVos Place, 187 Monroe Ave. N.W., Grand Rapids, MI 49503
- **2023 National K-12 Grade Championships, December 15-17, 2023**, Hyatt Regency Orlando, 9801 International Drive, Orlando, FL 32819
- **2024 National High School (K-12) Championship, date and location TBD**
- **2024 National Elementary (K-6) Championship, April 26-28, 2024**, Greater Columbus Convention Center, 400 North High Street, Columbus, OH 43215
- **2024 National Middle School (K-8) Championship, May 10-12, 2024**, Hyatt Regency Atlanta, 265 Peachtree St. NE, Atlanta, GA 30303
- **2024 U.S. Open Championship, July 27-August 4, 2024**, Sheraton Norfolk Waterside Hotel, 777 Waterside Drive, Norfolk, VA 23510
- **2024 National K-12 Grade Championships, December 6-8, 2024**, Gaylord National Resort & Convention Center, 201 Waterfront St., National Harbor, MD 20745
- **SuperNationals VII, May 9-11, 2025**, Orange County Convention Center, 9800 International Drive, Orlando, FL 32819

*\*Dates and locations are subject to change.*

The successful bid will include all proposed costs, fees, and terms for award deliverables. The bid will also account for award specifications as detailed in Section 22 of the [US Chess Scholastic Regulations](#).

Proposed unit costs should be stated for different categories and sizes of awards. An example list is below. This is not intended to be comprehensive, merely illustrative. The final specifications will be negotiated with the successful bidder.

- Team Trophies: 4-post, 3-post, 2-post
- Individual Plaques: 5"x7", 4"x6"
- Individual Medallions:
  - Place winners (Custom cast, 4" to 5" diameter, with Custom ribbon customized for the event)
  - Participation awards (2" to 3" diameter, with ½-inch ribbon)

The successful bid will acknowledge that:

1. It is the responsibility of the Awards vendor to make arrangements with the venue concerning the delivery or pick up of products.
2. The Awards vendor must pay any drayage fee associated with its operation.
3. The expected arrival and departure dates for awards must be provided 30 days prior to the start of the event.
4. The Awards vendor must provide US Chess its primary point of contact 30 days prior to the start of each event.

Competitive bids will be evaluated on the following criteria:

- Visually and aesthetically pleasing awards that feature the US Chess logo
- Secure packaging of awards
- Prompt, on-time delivery of awards at our national events
- Vendor staff on site to assist US Chess with setup, management and recovery of awards
- Sufficiently robust production to handle 300-1,000 place awards and 1,000-2,500 participation awards for a single event
- Telephonic and electronic customer service options
- Post-event shipping of recovered awards to winners as needed

The bid process is a sealed process. No bid will be reviewed or shared until the deadline for submission has passed. Bids that address all of the minimum considerations indicated here will receive priority.

Although this process will initially only award the Fiscal Year 2022 – 2023 events, the agreement will be renewable for up to two additional one-year periods, based on performance. Either party may elect to discontinue the agreement for future fiscal years, by notifying the other party not later than May 31, 2023, for the first extension, or May 31, 2024, for the second extension.

Bids must be submitted to [governance@uschess.org](mailto:governance@uschess.org) not later than 5:00 p.m. ET, June 20, 2022.

Please direct all questions to US Chess Director of Events, Boyd Reed, [boyd.reed@uschess.org](mailto:boyd.reed@uschess.org). DO NOT SUBMIT FINAL BIDS TO THIS EMAIL ADDRESS.